

**CLEARBROOK-GONVICK SCHOOL**  
**INDEPENDENT SCHOOL DISTRICT #2311**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**October 17, 2022 - 7:00 P.M.**

The meeting was called to order by Chair Wittenberg at 7:00 p.m. Declaration of Quorum – Members present: Dudley Wishard, Vern Wittenberg, Scott Abel, Jill Nelson, Corey Petterson, Randy Bodensteiner, Vanessa Gustafson, Absent: None. Also present: Principal Tharaldson, Superintendent Ryan Grow, Principal Josh Tharaldson, and John Hagen of Eide Bailly, staff and community members

- 3 **Audit Presentation** – John Hagen of Eide Bailly presented the 21-22 Audit. Questions were asked/answered.
- 4 **Community Comments** – A comment was made regarding the upcoming Halloween holiday; a question was asked about board member ideology towards education.
- 5 **Spotlight on Education** – Mr. Bettin showed a power point presentation of activities since the last board meeting.
- 6 **Approval of Agenda** – MMS Petterson/Bodensteiner to approve agenda as presented. MCU.
- 7 **Approval of Minutes from Previous Meeting** – MMS Petterson/Wittenberg to approve minutes as presented. MCU.
- 7.1 9/19/22 – Regular Meeting
- 8 **Informational Items**
- 8.1 **Principals Report** – Principal Tharaldson presented the report, and discussed the following items: A) **Homecoming Week** – This was a great week of events for student & staff. Many positive comments and feedback was heard during the week. Special thanks to Mr. Bettin and the HS Student Council; Tiffany Kroulik & the Elementary Student Council for planning the events of the week. B) **October is College Knowledge Month** – A meeting was held with seniors to kick off the Direct Admissions Program in Early October. Wednesday the 19<sup>th</sup> is Alma Mater Day for staff. Financial Aid presentation is planned for Wednesday night. C) **School Forest** – Teachers have been taking advantage of the nice weather and spending time with students at the school forest. D) – **Student of the Month** – The Student of the Month nomination program was explained. Special thanks to DaRoos for donating gift certificates for free pizza for elementary students. Special thanks to Gustafson & Goudge for donating funds to help sponsor the high school Student of the Month. E) - **School Spirit/”Bear Wear” Fridays** – We are encouraging students & staff to participate in school spirit events every Friday by wearing “Bear Wear” or school color clothing. Winners will be selected at random each week & will receive free candy/popcorn from the school concession stand. A special thanks to Gustafson & Goudge for donating funds to help sponsor this initiative. F) – **Indian Education Program** – After school tutoring started on October 3<sup>rd</sup>. It will be held on Monday, Tuesday & Thursday after school until 5:30, for students in 6<sup>th</sup>-12<sup>th</sup> grade.
- 8.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** – A) **Custodian** – Dallas Star is recommended for a custodial position. His anticipated start date is 10/24/22. B) **Current Openings** – One on One Para; Cheerleading Advisor; GBB Coaches **2) Educational** – A) **Bear Country Chronicle** – Created by the students of the Media Club. B) **Homecoming** – The week went well. Thanks to James Bettin, Tiffany Kroulik & the Student Councils for organizing the week. C) **Music Solo Contest** – This will take place on November 2<sup>nd</sup>. D) **End of Quarter** – The end of the 1<sup>st</sup> Quarter is November 4<sup>th</sup>. E) **Parent/Teacher Conferences** – These will be held on November 15<sup>th</sup> & 17<sup>th</sup>. **3) Legislative** – A) **Current Activity** – Currently None B) **MREA** – Legislative accomplishments were reviewed. 4) **Financial** – A) **Angel Care Fund** – MDE has announced that schools won’t be able to have funds like our Angel Care Fund. With help of auditors, Paula & I are looking for options on addressing this. **5) Building/Grounds** – A) **Exhaust Fans** – The exhaust fans in both the auto & wood shop will be properly wired over the MEA break. B) **Outside Outlets** – We will be installing extra outlets on the garage for buses to be plugged in during the cold months. C) **Silent Bids** – We are looking at doing silent bids for food service equipment and classroom furniture that was replaced.
- 8.3 **Committee Report** – None
- 8.4 **Enrollment Report** – Enrollment numbers as of 10/11/22 for Pre-K thru 12<sup>th</sup> were 501 vs 494 at this time last year.
- 9 **Consent Calendar** – MMS Petterson/Gustafson to approve Consent Calendar as presented. MCU.
- 9.1 Approval of Bills Presented – All Funds
- |   |                                |
|---|--------------------------------|
| Payroll Expense Checks and Checks Written between Board Meetings: | 70793-70835/Wires              |
| Payroll Checks/Direct Deposit                                     | 0030511-0030512/Direct Deposit |
| October Bills   | Voucher Numbers: 65049-65197   |
|   | Check Numbers: 70836-70902     |
- Total Payroll/Expense Checks Approved: \$609,860.05
- 9.2 Approval of Electronic Transfers and Other Banking Transactions
- 9.3 Approval of Treasurer’s Report
- 9.4 Accept/Approve Donations
- 9.5 Student Activity Report
- 10 **Old Business** –
- 10.1 **Softball/Baseball Survey to Parents** – Supt Grow gave an update regarding the survey.
- 10.2 **Paraprofessional** – Supt Grow gave an update.
- 10.3 **Cell Phones** – Supt Grow gave an update. Questions were asked and answered. Discussion was held.

- 11 **New Business**
- 11.1 **Consider Hiring Dallas Lee as a Custodian** – MMS Abel/Wittenberg to approve, at step 4 of the MSEA contract. MCU.
- 11.2 **Consider Approving Unpaid Personal Leave for Kyle Christianson** – MMS Wishard/Bodensteiner to approve 1 day, 11/2/22, as an unpaid personal leave day. Roll Call Vote: Nelson – Yes, Abel – Yes, Gustafson – Yes, Petterson – Yes, Wishard – Yes, Bodensteiner – Yes, Wittenberg – Yes. MCU.
- 11.3 **Consider Approving the Seniority Lists for Certified & Support Staff** – MMS Wittenberg/Petterson to approve. MCU.
- 11.4 **Consider Approving an Overnight Trip for FFA** – Supt Grow outlined the trip, which will take place from 10/25/22-10/30/22. The destination is Indianapolis. MMS Wittenberg/Abel to approve. MCU.
- 11.5 **Consider Approving MSHSL Form A** – MMS Petterson/Nelson to approve. MCU.
- 11.6 **Consider Approving the District’s Assurance of Compliance** – MMS Bodensteiner/Petterson to approve. MCU.
- 11.7 **Consider Approving the District’s Indian Education Policies & Procedures** – MMS Petterson/Wittenberg to approve. MCU
- 11.8 **Consider Approving the 2021-2022 Financial Audit** – MMS Wishard/Nelson to approve. MCU.
- 11.9 **Consider Setting the Date of 11/16/22 to Canvas Election Results** – MMS Bodensteiner/Wishard to approve date, and time of 6:45 a.m. MCU
- 12 **Community Questions to the Board of Education** – Questions were asked regarding accounts payable, Angel Care donations, cell phones and the baseball/softball surveys.
- 13 **Action Items for November**
- 13.1
- 13.2
- 12.3
- 14 **Future Meetings**
- 14.1 Regular School Board Meeting on Monday, November 21, 2022, at 7:00 p.m.
- 14.2 Work Session on Wednesday, October 26, 2022 at 6:00 p.m.
- 14.3 Special Meeting/Canvas Elections on Wednesday, November 16, 2022 at 6:45 a.m.
- 15 **Adjournment** – MMS Gustafson/Wittenberg to adjourn at 9:08 p.m. MCU